



ODEX India Solutions Pvt. Ltd

Job Description

Job Title: Trainer

Reporting to : Lead Trainer

Division/Department: Learning & Development

Location: Mumbai

Experience: Min 1 year

Education: Graduate

Language: English / Hindi

General Description

A learning and development (L&D) trainer is a professional responsible person for the evaluation of training programs within an organization. The main goal is to increase the knowledge, skills, and abilities of employees to support their personal and professional growth. The candidate should be with good interpersonal and communication skills, both written and spoken. Able to work under pressure.

Job Responsibilities:-

- Training Program Designing
- Training Analysis
- Delivering Trainings
- Training Evaluation
- Organization Content Creation
- Improvement and Feedback Mechanism
- Stakeholder Engagement
- Career Advancement
- Quality Assurance Processes